What is CATTI?

Hint: It’s not Calico, Siamese, or Tabby
CATTS: Computerized Annual Training & Tracking System

- Online, secure system for tracking optional and required training
- Used by all MUSC employees and students
- College of Health Professions students are required to complete training modules
  - Required by Federal Law, MUSC President’s Council or Academic Program
  - Training modules must be completed yearly
How to Complete CATTS Training

Completing mandatory compliance training is very easy using CATTS. This interactive, web-based training and tracking system is available to all MUSC employees & students.

How do I get started?

Using Microsoft Internet Explorer, Mozilla Firefox, or any other browser, type the following web address: [http://www.musc.edu/catts](http://www.musc.edu/catts)

You will first need to sign into CATTS. You will log in to CATTS with your NetID and password.

After you login the first time, a Registered User Agreement will be displayed. Please indicate your acceptance by checking the box and then click on Send My Response. Your personal page should now open.

To begin training

1. From your personal page, click the VIEW button to the right of “My e-learning Lessons”. Your “E-learning Lessons” page opens.
The server www.musc.edu at MUSC LDAP Authentication requires a username and password.

type your MUSC NetID

[Password field]

[Remember credentials checkbox]

[OK] [Cancel]
Personal Page for: James Jones

Manage
My eLearning Lessons [View] 5 Lessons due
My Classes & Events [View] 0 Scheduled in the next 15 days
My Announcements [View] 0 New Announcements
0 Acknowledgements due
0 Acknowledgements overdue
My Discussions [View] 0 Scheduled in the next 30 days
0 New Postings
My Ontrack Items [View] 0 Items due in the next 30 days

Quick Links
Self-Enroll - Classes & Events [View]
Self-Enroll - eLearning [View]
Change My Password [View]
References [View]

Reports
My Transcript - All Training [View]
Credits Earned [View]
<table>
<thead>
<tr>
<th>Lesson Name</th>
<th>Test</th>
<th>Eval</th>
<th>Due</th>
<th>Status</th>
<th>Started</th>
<th>Completed</th>
<th>Pretest Score Date</th>
<th>Score Date</th>
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University Mandatory CHP Students

(1) Student Drug-free Schools & Communities Act
(2) University Students HIPAA Training
(3) Annual OSHA Mandatories: Fire and Life Safety, Blood borne Pathogens , Hazardous Material and Material Data Sheets, Hazardous Waste
(4) University Students-Youth & Vulnerable Populations.

• Lessons are not pass/fail but if you score less than 80 it will let you retake the test.
What happens next?

• Students are monitored for completion
• Reminders are sent by email
• Clinical Education Team will provide instructions on documenting completed modules prior to clinicals
• Contact Sherri Scott @ scottsh@musc.edu with questions