Position Description – Provost

As the Chief Academic Officer reporting directly to the President, the Provost is responsible for institutional vision setting, strategic planning, oversight and investment for education and biomedical research. The Vice President for Research, Associate Provost for Educational Affairs and Student Life, the deans of the six colleges, and the directors of the institution’s research and academic support units report to the Provost. The Provost works closely with senior leadership to ensure that the strategic directions and policies of the university are aligned with the academic mission. In the absence of the President, the Provost acts as the Chief Executive Officer for the University.

Qualifications

The successful candidate must have an advanced degree and demonstrated achievement in scholarship and teaching for an appointment as tenured full professor. Preference will be given to candidates with a record of accomplishment in an academic leadership position who demonstrate vision, innovation, and skill in negotiating the complexity of the academic health center enterprise, and an ability to represent the University effectively to both internal and external constituents.

The Provost is an active leader in the development and advancement of research and education programs. It is expected that the successful candidate will be a visionary leader who is committed to helping to guide the success of the University strategy, ideals of diversity and collegiality, supporting growth and excellence within each college while also advancing the University as a whole, including successful development of external research and educational partnerships.

The preferred candidate should have the following:

- Demonstrated leadership in positions of increasing responsibility at institutions of higher education;
- Knowledge of responsibility centered fiscal management decision-making;
- Honesty, integrity, enthusiasm, resilience, and a strong work ethic;
- Successful experience in developing and executing academic strategies in a complex health sciences university that includes graduate and professional programs, and research across the disciplines;
- Superior communication skills; the ability to articulate a compelling message to all audiences; good listening skills;
- Skills and acumen necessary to facilitate the allocation of resources effectively and efficiently among competing needs of the institution in ways consistent with the University’s mission;
• An ability to further refine a sustainable financial model that considers best practices but also encourages innovation and experimentation;
• Proven ability to serve as an executive and provide visionary strategic leadership, an innovative and entrepreneurial spirit willing to take calculated risks, and a commitment to interdisciplinary education;
• Excellent collaboration and consensus building abilities to bring together a diverse group of constituents;
• Demonstrated decisive management skills exemplified by a record of excellence in delegation, responsibility, and accountability;
• A proven track record of proactive solutions to promote innovative research and professional education;
• A proven track record of creating innovative research and professional educational partnerships with industry and other institutions of higher learning.
• A demonstrated record of success in promoting, initiating, and sustaining diversity;
• An ability to develop coalitions and successful relationships with sister institutions and state legislators.