THE FOLLOWING INFORMATION COMPLETES YOUR APPLICATION.
IT IS REQUIRED.

OFFICIAL TRANSCRIPT(S)
- We require official transcripts from EACH post-secondary institution you have attended. This includes dual degree credit you have received in high school.
- Official transcripts must be mailed in a signed and sealed envelope to the address listed on this form. If your institution offers electronic transcript services, please have the electronic transcripts sent to oesadmis@musc.edu.
- Final transcripts showing completion of work-in-progress and/or degree awarded must ALSO be sent to Enrollment Management and must be received no later than the end of the first semester of your enrollment. Failure to do so will result in your disenrollment at MUSC.
- International transcripts must be submitted through a transcript evaluation service: http://academicdepartments.musc.edu/esl/em/admissions/ready/transcripts.htm

OFFICIAL TEST SCORE RESULTS
Applicants are responsible for taking the entrance test required by their program and for having the scores sent directly to MUSC’s Enrollment Management office.
- Test score results must be sent directly by the testing service. Emailed submissions, photocopies of score reports, and scores reported on transcripts are not acceptable.
- Arrange to take the test your program requires and provide your testing agency with the proper test code for MUSC.
- Test information can be obtained by contacting the agency as follows:

  GRE: (code: R5407)
  Graduate Record Examination
  (609)771-7670
  http://www.gre.org

  TOEFL: code R5407
  TOEFL/TSE Services
  (609)771-7100
  http://www.ets.org/toefl

  GMAT info:
  Graduate Management Admissions Test
  (609) 771-7670
  http://www.gmat.org/

Test of English as a Foreign Language (TOEFL)
The core reports of the Test of English as a Foreign Language (TOEFL) are required for all applicants whose native language is not English. Testing information is available from www.toefl.org. Scores must be sent directly from the Education Testing Service (ETS) to the university. The institutional code for MUSC is #5407.
- Testing agencies can take up to six weeks to report your scores to us.

REFERENCE FORMS
- You are responsible for contacting your appraisers. Most applications allow an electronic reference system, however paper reference forms are also provided for those who are not comfortable with an electronic format.
• Electronic references are completed as part of the application process and will be sent to the email address you list for each reference once your application has been submitted.
• Paper forms are available with your supplemental forms. Paper reference forms must be printed with your name, your signature and the name of the appraiser. They should be mailed directly from the reference to the address listed on this form. They must be in a sealed envelope signed by your recommender.

You do not need to complete both paper and electronic references.

LICENSE
• Include a copy of your license if you hold a health professions license.

INFORMATION UPDATES
• Notify Enrollment Management immediately of any change to:
  a) preferred mailing address
  b) email address
  c) legal name
  d) telephone number

While the applicant may contact department offices and faculty, he/she should know that offers of admission originate only in the office of the Dean of the college in a formal letter signed by the Dean.
The applicant is advised to keep copies of all material sent to the University. All original application materials submitted to the University become the property of the University and cannot be returned to an applicant, cannot be copied for an applicant, and cannot be forwarded to any other institution on behalf of the applicant.
The Office of Enrollment Management is available 8:00 a.m. to 4:30 p.m. Monday through Friday. Program admission specialists are generally available to answer questions. An applicant may telephone the office at (843) 792-5396 or send email to oesadmis@musc.edu.

Admissions Office Mailing address:
Office of Enrollment Management
Medical University of South Carolina
45 Courtenay Drive
MSC 203
Charleston, SC 29425-2030