MUSC Faculty Senate
Final Minutes
December 13, 2016, 7:45-9:00 am
Gazes Auditorium, room 125
Strom Thurmond Building

1) Call to Order (Adam Smolka, President)
   Meeting was called to order at 7:47 am.

2) Approval of Minutes
   On attaining a quorum, November minutes were approved without objection.

3) President’s Report
   a) Faculty Handbook revision
      The revised Faculty Handbook, approved by the Faculty Senate November 8, 2016, was
      forwarded to the Interim Provost. At its meeting November 21, 2016, Provost’s Council
      deferred consideration of the Handbook pending further review and discussion of Senate-
      approved changes.
   b) Provost search
      Dr. Richard Larson (Vice Chancellor, UNM Health Sciences Center) was the only candidate to
      interview on-campus. Everyone is encouraged to send feedback if they attended his
      presentation or met with him. Whether other candidates will be invited to campus remains to
      be seen. The position start date would be July 1, 2017.
   c) College of Medicine (COM) Faculty Assembly update
      The lack of a COM Faculty Assembly results in many COM issues being brought to Faculty
      Senate for discussion and resolution. COM Faculty Senators proposed establishment of a COM
      Faculty Assembly to the Dean. The Dean discussed the proposal with department chairs, and
      decided against formation of a COM Faculty Assembly. The Dean feels that logistically it is
      impractical to assemble all COM faculty, and would prefer that faculty issues be discussed at
      quarterly meetings between the Dean and COM Faculty Senators/Alternates.
   d) Blue Ribbon Panel (Honor Council)
      The Blue Ribbon Panel convened by the Interim Provost to examine the Honor Council process
      and make recommendations for improvement, is reviewing student and faculty comments, and
      policies and procedures from MUSC and other universities. The panel hopes to submit
      final recommendations by March 2017.
   e) Board of Trustees (BOT) reimbursement recommendations
      The SC Inspector-General is conducting an inquiry into BOT spending and reimbursement
      practices. Once that report is submitted, the BOT Review Council will recommend changes in
      reimbursement policies as needed.

4) Current Business
   a) Post Tenure Review Recommendations (Kristi Helke)
      Kristi Helke (Chair, Faculty & Institutional Relations Committee) gave an overview of Senate
      discussions since 2012 regarding past-Provost Dr. Sothmann’s proposed revision of Faculty
      Handbook Section 6.05 (1), in which the phrase “majority of categories” was amended to
      “majority of total effort”. On March 15, 2016, the revision was not approved by the Faculty
      Senate (3 in favor, 31 opposed). More recently, Interim Provost Dr. Saladin proposed a
      revision of Section 6.05 (1), which retained Dr. Sothmann’s “majority of total effort” wording
      and added language largely favorable to faculty that post-tenure review would not be
triggered if three conditions were not met. Dr. Saladin also charged a University Evaluation Committee to standardize annual faculty evaluation processes across colleges. Given that evaluation metrics and their implementation determine whether full post-tenure review is triggered, the Faculty and Institutional Relations committee approved a motion at the December 8th meeting to table further discussion of proposed revisions to Section 6.05 (1) pending announcement and review of University Evaluation Committee recommendations to the Interim Provost. At that time, faculty at large will be solicited for input on proposed revisions to Section 6.05 (1).

5) **Committee Reports**
   a) Communication and Education *(Emily Brennan on behalf of Elizabeth Mack)*
      Committee will improve communication from Faculty Senate to all faculty through a Yammer group, The Catalyst, and other channels. Faculty Senate website will be updated. The next Town Hall, tentatively scheduled for late March, will focus on the West Edge Project.
   b) Faculty and Institutional Relations *(Kristi Helke)*
      No additional report beyond PTR presentation.
   c) Governance *(Martina Mueller, Emily Johnson)*
      Faculty Handbook Bylaws revisions will be discussed at next FS Executive Committee meeting.
   d) Institutional Advancement *(Lisa Steed, Ayaba Logan)*
      Charged with the search process for a new Ombudsman. Currently reviewing job description, forming search committee, and developing MyQuest training. Ombudsman position will receive stipend, administration support, and office space.

6) **Electoral Unit Reports**
   a) Dental Medicine *(Raymond Kessler)*
      Search committees have been formed for a Dean and for Endodontics, Orthodontics and Pedodontics department chairs. Faculty contracts are now in place. The process was delayed because of the financial and accounting change in leadership over the summer. A faculty retreat last August with 100% turnout discussed CODA evaluation scheduled for September 2017. All areas of updating are well underway and a trial in-house evaluation will be carried out in February 2017.
   b) Health Professions *(Nancy Carson)*
      No report.
   c) Library Science and Informatics *(Latecia Abraham)*
      DLSI is recruiting a Director of Information Resources and Collection Services. Second floor of library is being remodeled over holiday break (new rugs, lounge area). Construction on Technology Store on first floor of Colbert Education Center begins in January. Interprofessional Day for all first and second year students is scheduled for January 20, 2017 (contact: Jennifer Bailey). Community Leaders Institute Climate Change Conference will take place January 28, 2017 in Savannah, GA (contact: Latecia Abraham).
   d) Medicine: Basic Science *(Kristi Helke)*:
      No report.
   e) Medicine: Clinical Science *(Leonardo Bonilha)*
      COM Faculty Senators met with Dean Dr. DuBois, and asked for a standardized set of rules and guidelines and more open communication regarding issues such as Cost of Living Adjustment (COLA) implementation and Indirect Costs (IDC) returns to P.I.s. Routine quarterly meetings between the Dean and COM Faculty Senators have been scheduled.
   f) Nursing *(Kathy Van Ravenstein)*
There has been turnover in the undergrad program, with four faculty member resigning, so CON is actively recruiting to fill those positions.

g) Pharmacy (Marc Lapointe) 
COP is completing self-study for accreditation of their revised program following separation from USC. Recruitment is underway for one faculty position. A new collaborative program with Saudi Arabia in advanced chemical training has been established, whereby 2-3 Saudi residents will complete residency program at MUSC each year.

h) Dr. Smolka encourages Electoral Unit representatives to avail themselves of College faculty listserves to facilitate regular communication with their constituents.

7) New Business
   No new business from the floor.

8) Adjourn
   Meeting was adjourned at 8:58 am.

Respectfully submitted by Emily Brennan, Faculty Senate Secretary.