MUSC Faculty Senate
Minutes
May 9, 2017, 7:45-9:00 AM
Gazes Auditorium, Room 125
Strom Thurmond Building

1) **Call to order** (Caroline Westwater, Vice President)
   a) Meeting was called to order at 7:49am.

2) **Approval of April 2017 minutes**
   a) Because of a lack of quorum, April minutes will be approved electronically.

3) **President's Report** (provided by Caroline Westwater)
   a) Provost appointment: Board of Trustees approved on April 14, Dr. Saladin as Provost. Second female Provost in MUSC history.
   b) Senate Constitution and Bylaws revision: April 4th email from Dr. Smolka proposed changes, and we would also like to propose another change that will be emailed today. Please review proposed changes and send feedback. We will vote on proposed amendments at June Faculty Senate meeting. Martina Mueller mentioned that changes were not substantive.
   c) Faculty Handbook revision: It is at the level of the Provost Council. Still awaiting feedback from a couple Deans.
   d) Ombudsman appointment: Thanks to Lisa Steed, Ayaba Logan, and search committee for reviewing applications. Dr. Elizabeth Mack is incoming ombudsman. Angie Mund filled in between old and new ombuds positions. This position is a joint effort between Faculty Senate and Provost's Office (funded by Provost's Office). John Waller stepped down as ombudsman in July 2016. Ombudsmen serve as anonymous mediators between faculty and leadership. Topics may include breach of contract, cost of living adjustment (COLA), etc. Angie Mund stressed the importance of recording workload details, promoting the program, keeping track of trends, and publishing an FAQ. Deans, department chairs, other leadership need to be made more aware of program. Ombuds should present to faculty meetings. Can we keep track of outcomes and deliverables, or does that threaten privacy?
   e) Senior academic leadership evaluations: Evaluation requests will be sent to faculty soon so please send feedback so leadership can improve. Sent earlier than usual per Angie Mund’s request so evaluations are included in annual review process for leaders.

4) **Current Business**:
   a) YES Campaign Presentation (Whitney McLuen): State funds only account for 3% of MUSC's budget. Employees choose to donate to MUSC dept/group/program/funds. [Giving.musc.edu/yes](http://Giving.musc.edu/yes). Pay by payroll deduction or one-time payment via check/credit card/PTO. Deadline is June 30.
   b) Amendments to Faculty Senate Constitution and Bylaws (Martina Mueller): The FS Executive Committee voted on a motion that will be voted upon by all Faculty Senators in June: Should standing committee chairs be non-voting members of the Executive Committee.
   c) Request for Nominations for Senate Officer Elections (Martina Mueller): Governance Committee leads elections. In July, we vote on new slate of officers, then they serve as officers-elect from July-October so they can train and learn. New officers take over in October with new slate of senators and alternates. This keep momentum. We are now asking for officer nominations. All
senators/alternates are eligible, and can self-nominate. You can nominate someone, and Martina will determine if they are interested. Please send all nominations to Martina.

5) **Committee and Unit Reports**
   a) **Committees:**
      i) Faculty and Institutional Relations (Kristi Helke): There is a FIR meeting tomorrow to discuss responses from Provost's Council regarding changes to the Faculty Handbook.
      ii) Governance (Martina Mueller, Emily Johnson): Nothing more to report.
      iv) Communication and Education (Elizabeth Mack): Upcoming events include Promotion and Tenure workshop, Town Hall (Children’s Hospital), and New Faculty Welcome.
   b) **Electoral Unit Reports:**
      i) Dental Medicine (Raymond Kessler): Dr. Uma Nair is the incoming Director, Division of Endodontology.
      ii) Health Professions (Nancy Carson): Searching for new Director of Educational Technology (four candidates).
      iii) Library and Information Science (Latecia Abraham): Humanities committee chair, Lisa Kerr, stepping down so elections. Waring Lecture. Mary Mauldin was elected to a three-year term on the Faculty Hearing Committee: Dr. Jablonski from Public Information and Community Outreach (PICO) is working on an ETV video about climate change. Just concluded the 10th Annual National Conference on Health Disparities, in New Orleans. CAE/Writing Center Shannon Richards-Slaughter retiring and Casey O'Neil joining. Jean Guenedas will begin position as Association Director for Information Resources and Collection Services on July 3. Bob Poyer is retiring. Interviews and offers for two Research and Education Informationists.
      v) Medicine: Clinical Sciences: Faculty evaluation process is different among departments so everyone is encouraged to send Leo feedback about positive/negative experiences with evaluation. Please let Leo if you have concerns regarding funds flow so Leo can discuss with Dean DuBose. General reminder that faculty should provide feedback to Faculty Senate unit reps and those concerns will be giving to leadership anonymously.
      vi) Nursing: Dean is retiring June 2018, and search committee formed.
      vii) Pharmacy: COP is newly accredited. New faculty in pharmacokinetics. Two retirements. Seven pharmacists from Saudi Arabia coming in August. 80% of residents matched, which well-above the national average.

6) **New Business**
   a) No new business from the floor.

7) **Adjourn**
   a) Meeting adjourned at 8:40am.

Respectfully submitted by Faculty Senate Secretary, Emily Brennan.