

**MUSC FACULTY SENATE**

<b>MEETING MINUTES</b>		
		<b>10 May 2011</b>
<b>MEMBERS PRESENT: Roster attached</b>		<b>COMMENCE: 7:00 AM</b> <b>ADJOURN: 9:05 AM</b>
<b>MEMBERS ABSENT / UNEXCUSED:</b> Candace Moorer, Jennifer Isaacs, Carola Neumann, Natalie Sutkowski/Alt, Charles Bratton, Peter Kalivas, Hainan Lang, Angelo Lin, Shaun Nguyen, Thomas Pope, E. Short, Yusheng Zhu, Eddie Irions/Alt, Shannon Drayton		<b>PRESIDING OFFICER:</b> Chris Davies <b>RECORDING SECRETARY:</b> Bart Sachs, MD <b>LOCATION:</b> 125 Gazes Auditorium
<b>AGENDA</b>	<b>DISCUSSION /CONCLUSIONS</b>	<b>RECOMMENDATION / ACTIONS</b>
<b>CALL TO ORDER</b>	The President called the meeting to order at 7:50AM in Gazes Auditorium.	
<b>APPROVAL OF MINUTES</b>	The April 2011 Minutes were reviewed and approved.	
<b>BUSINESS</b>  <b>AUTHORSHIP GUIDELINES</b>	A. Discussion: <ol style="list-style-type: none"> <li>1. Concern about MUSC guidelines v. ICMJE (International Guidelines)               <ol style="list-style-type: none"> <li>i. Concern is that MUSC policy is in conflict with ICMJE so that some authors would find it difficult to submit to some journals.                   <ol style="list-style-type: none"> <li>1. ICMJE requires that author must either draft or change content of an article in order to be credited.</li> <li>2. MUSC allows for reviewer to be credited as author.</li> </ol> </li> </ol> </li> <li>2. Proposed:               <ol style="list-style-type: none"> <li>i. Limit the MUSC document to only cover that which is not covered by ICMJE</li> <li>ii. If goal is to promote discussion among authors then do it in another way (eg a day of didactic education)</li> </ol> </li> </ol>	

<p><b>BUSINESS</b></p> <p><b>AUTHORSHIP GUIDELINES (CON'T)</b></p>	<p>B. Motion #1: That MUSC guidelines are revised to incorporate the ICMJE guidelines. Two versions of the motion:</p> <ol style="list-style-type: none"> <li>1. <b>VERSION I: MUSC guidelines be revised to incorporate the ICMJE guidelines AND that the MUSC Faculty Senate &amp; Provost Office develop a process by which annual discussions concerning the authorship guidelines are encouraged (eg Annual Authorship Discussion Day, annual workshop, annual email campaign)</b></li> <li>2. VERSION II: MUSC adopts the ICMJE guidelines AND that the authorship document be limited solely to: <ol style="list-style-type: none"> <li>i. Authorship dispute resolution procedures and</li> <li>ii. Guidelines not already delineated in the Uniform Requirements for Manuscripts Submitted to Biomedical Journals (authorship and contributorship)</li> </ol> </li> <li>3. Vote <ol style="list-style-type: none"> <li>1. <b>Version I passed</b></li> <li>2. Version II rejected</li> </ol> </li> </ol> <p>C. Motion # 2: That the Senate approves the Authorship Guidelines document distributed by Provost Steve Lanier, dated 18 April 2011.</p> <ol style="list-style-type: none"> <li>1. Motion rejected</li> </ol> <p>D. <b>Motion #3: Replace the original MUSC guidelines with ICMJE guidelines but keep any references to a dispute policy as part of the policy.</b></p> <ol style="list-style-type: none"> <li>1. <b>Motion passed</b></li> </ol> <p>E. Motion #4: Proposed by Walter Limehouse as follows:</p> <ol style="list-style-type: none"> <li>1. MUSC ascribes to ICMJE guidelines on authorship which states: 'Authorship credit should be based on (1) substantial contributions to conception and design, acquisition of data, or analysis and interpretation of data (2) drafting the article or revising it critically for important intellectual content;&amp; (3) final approval of the version to be published. Authors should meet all three criteria.' The Senate requests that our University Promotions &amp; tenure Committee extend credit toward Promotion and tenure to all authors of products published under ICMJE guidelines.</li> <li>2. MUSC ascribe to ICMJE guidelines on contributors which states: 'All contributors who do not meet the criteria for authorship should be listed in an acknowledgements section. These may include clinical investigators or participating investigators.'</li> <li>3. Vote: TABLED until June meeting</li> </ol>	
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<p><b>BUSINESS</b></p> <p><b>OMBUDSMAN</b></p>	<p>A. Update</p> <ol style="list-style-type: none"> <li>1. Joan Cunningham and Chris Davies spoke with a Professor at the Medical College of Wisconsin who had served as ombudsman at the University of Iowa. Useful information was gained.</li> <li>2. Joan will draft a 'White Paper' containing proposals to establish an ombudsman at MUSC and bring to Faculty Senate for review.</li> </ol>	
<p><b>PEER REVIEW COMMITTEE</b></p>	<p>A. Problems regarding the Peer-Review Committee of the hospital have been communicated to the Senate. This is a committee that monitors the standards of clinical care and/or professionalism of faculty..Chris Davies reported to the Senate on a meeting between Bart Sachs and Chris Davies, and Pat Cawley, Executive Medical Director</p> <p>B. Policy is or will be revised:</p> <ol style="list-style-type: none"> <li>1. To ensure that faculty being reviewed have proper opportunity for provide input</li> <li>2. To allow for appeal</li> <li>3. To include a flow chart of the peer review process to improve clarity of policy.</li> </ol> <p>C. Goal is to provide consistency in the application of the policy</p> <p>D. Concerns expressed from floor:</p> <ol style="list-style-type: none"> <li>1. Concern with the screening of complaints and how it is determined which are forwarded for review by the Peer-Review Committee.</li> <li>2. Concern about the lack of review.</li> </ol> <p>E. Senate will monitor developments and will follow-up at a future meeting.</p>	

<p><b>COMMITTEE REPORTS</b></p>	<ul style="list-style-type: none"> <li>A. Governance- Brooke Fox <ul style="list-style-type: none"> <li>1. No recent committee meetings</li> <li>2. Brooke Fox is drafting a letter to Senators who have not been attending meetings to ask they attend the Senate meetings, as required.</li> </ul> </li> <li>B. Institutional Advancement – Carol McDougall <ul style="list-style-type: none"> <li>1. Survey was sent out to everyone</li> <li>2. Received 450 responses</li> <li>3. Data currently being reviewed</li> </ul> </li> <li>C. Communication and Education – Jennifer Welch / Dusti Annan-Coultas <ul style="list-style-type: none"> <li>1. Nothing to report.</li> </ul> </li> <li>D. Faculty and Institutional Relationships – Eleanor Spicer <ul style="list-style-type: none"> <li>a. Information being reviewed</li> </ul> </li> <li>E. Modified Faculty – Yiannis Koutalos <ul style="list-style-type: none"> <li>a. Shared the numbers of Faculty in various categories within each college.</li> </ul> </li> </ul>	
<p><b>NEXT MEETING</b></p>	<p>The next meeting will be held at 7:45AM, 14 June 2011 in Gazes 125.</p>	