# FACULTY SENATE

## MEETING MINUTES

<table>
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<tr>
<th>AGENDA</th>
<th>DISCUSSION /CONCLUSIONS</th>
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<tr>
<td>CALL TO ORDER</td>
<td>The President called the meeting to order at 7:50AM in Gazes Auditorium.</td>
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<td>APPROVAL OF MINUTES</td>
<td>The October Minutes were approved with corrections to Ad Hoc.</td>
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<td>Correction: Ad Hoc (page 3) Remove first bullet under recommendations</td>
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<td>SPECIAL RECOGNITION</td>
<td>Mary Mauldin gave special appreciation gift to Chris Davies. She also read a thank you letter to Chris. Recognition also given to Mary Mauldin by Chris Davies.</td>
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BUSINESS

I. Orientation - presented by Chris Davies

A. Mission Statement
B. Vision Statement
C. Meetings - Second Tuesday every month, 7:45-9:00am, 125 Gazes
D. Term Length - 2 years with a maximum of 3 terms
E. Responsibilities:
   − Attend meetings
   − Represent and report back
   − Support Senate activities
   − Review handbook
   − Serve on Senate Committees
F. Voting in Session
G. Leadership - President (Chris Davies), Vice President (Mary Maulton), Secretary (Bart Sachs)
H. Executive Committee
   − Reviews issues
   − Appoints sub committee
   − Voting Member - Senate Offices
   − Representative of Electoral Group
   − Non Voting - Committee Chairs
I. Electoral Group
   − College of Medicine CS 33 + 8
   − College of Medicine BS 6+2
   − College of Nursing 4+2
   − College of Dental 3+2
   − College of Health Professionals 6+2
   − College of Pharmacy 4+2
   − Library Science 4+2
J. Standing Committees and Activities of Committees
   − Governance
     1. How FS operates/procedures
     2. Conduct elections
     3. Review by-laws
     4. Organize elections
     5. Reviews policy & procedures
### COMMITTEE (CON’T)

- **F&IR**
  1. Faculty relations & rules
  2. Looks at policies and procedures apply to faculty
  3. Accept and evaluates requests to change the faculty handbook

- **Institution Advancement (IA)**
  1. Monitors campus life
  2. Creation, development, discontinuance major units or departments
  3. Polls faculty opinions
  4. Responsible for appointments to University Committee
  5. Develops Senate Strategic Plan
  6. Parking Commission

- **Communication & Education**
  1. Communicates work of Senate to faculty
  2. Maintains website
  3. Organizes townhalls and workshops

- **Ad Hoc (Modified Faculty)**
  1. Examines definitions, career development, mentoring, compensation, etc

### II. Review of what has been done by FS this term

**A. Contracts**
- 2010 Faculty contract. Final approved version. First time a value has placed to rank and tenure

**B. Standards of Behavior**

**C. Post Review policy**
- Protect salary of tenure
- Established Ad-Hoc Committee
- Changed performance improvement plan (2 year)

**D. New edition of handbook**

**E. Authorship guidelines**

**F. Survey of faculty (Senate IA)**

**G. Strategic plan for Senate**
- Brand recognition
- Improved website
- Increase communication-by emails
WHAT HAS BEEN DONE (CONT)

H. Numerous Townhalls/Workshops (Recognize power of Senate)
   − Hosted MUSC Medical-Greenville
   − Contract Negotiation Workshop
   − Funds Flow Townhall
   − New Faculty Orientation (Well received)
   − 9/11 Commemorative Lecture
   − Upcoming in October-Promotion & Tenure Lecture

I. MUSC strategic plan
J. Funds flow

III. On-going projects for FS
   A. Ombuds
   B. Peer Review Committee
      − Modification of process and culture needed
   C. Modified Faculty
      − Written report distributed soon
   D. Evaluations
   E. Handbook revisions

IV. What’s on the Horizon
   A. Contracts compensation
   B. Funds Flow
      − More power concentrated with Deans and weaker on central administration
   C. More administrators, more pressure on faculty to generate money
   D. Business Administrators
   E. Less collaboration and collegiality
   F. Succession plan for leadership of faculty senate
   G. Website p to date
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| - Question and discussion regarding concern regarding Leadership departing office (lose ground of what’s been done this term.) There is no succession plan with outgoing people in Senate. Suggested that the Governance Committee review staggering terms. Motion made to possibly delay elections for 3 months. Motion was denied by Paul Jacques. Per by-laws must follow policy can not postpone election.  
  - Brooke Fox passed out ballots. Two nominations for Presidents (Barton Sachs and Paul Jacques) Write in for Vice President and Secretary (no names on ballot)  
  - Questions and discussions were brought up regarding conflict of interested (ie Peer Committee, etc) based on ability to represent FS as President.  
    - Asked each of the President nominees to briefly discuss what their current administrative roles are and if they felt there would be any type of conflict of interest  
    - Both Barton Sachs and Paul Jacques commented on their current positions and their thoughts on being able to serve as President (w/ out conflicts of interest)  
  - Chris Davies called for nominations on floor  
    - Other President nominations-none  
    - Vice President-motioned that both Paul Jacques and Barton Sachs named on Vice President ballot. Both Paul and Barton accepted  
    - Secretary-Motion for Tom Smith. Tom Smith accepted  
  - Question was asked what happens should President not be able to complete term  
    - Per by-laws Vice President would take role of President  
  - Election Results  
    - President-Paul Jacques  
    - Vice President-Barton Sachs  
    - Secretary-Tom Smith |

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<td>- Members asked to elect committee elections (noted on attendance list)</td>
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<td>The meeting was adjourned with no further business at 9:00AM. The next meeting will be held 8 November 2011 at 7:45AM, 125 Gazes Auditorium</td>
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