1. Call to Order (Adam Smolka, President) at 7:48 am.

2. Quorum established
   • February 13, 2018 minutes approved without objection.

3. President’s Report
   • Clinical Funds Flow Comp Plan: the COM has received $3.2 million from MUSC Health/MUHA for payment of FY18 "Z" component for faculty who have exceeded their targets and whose FY18 departmental fiscal budget is balanced and break-even at fiscal year-end.
   • The COM Clinical Faculty Medical Leave Task Force has presented two options for "Y" compensation to the COM Dean.
   • The COM Basic Science Faculty Compensation Committee is still working on recommendations. The Provost has indicated that a compensation plan will not be implemented for FY19.
   • Institutional response to gun violence: Dr. Cole shared his thoughts on MUSC’s response and the voice Faculty Senate should have at his March 5, 2018 breakfast meeting with the Senate Executive Committee. He indicated that MUSC cannot issue a statement on every societal issue that makes the news and, without offering any specific suggestions, encouraged Faculty Senate to consider appropriate approaches.
   • COP Building Issues; a meeting of principals (Drs. Brady, Hall, Woster, Chan and Smolka) is scheduled for April 5th.
   • Sharing of Press-Ganey survey response rates and results: some faculty, predominantly COM, have expressed concern that results are not shared. Most College Deans do share results with their faculty. Adam Smolka brought this to the Provost’s attention, and she will follow-up with Deans to reiterate importance of sharing results.
   • Financial Report on Senate Bank Account: the most recent faculty solicitation has raised $6,600; there are no outstanding legal bills.

4. Invited Presentation - Stewart Mixon, Chief Operations Officer; Parking Issues
   • Stewart Mixon oversees Business Services, Human Resources, Public Safety, and Risk Management
   • In follow-up to the topic of gun violence in President’s Report: Active Shooter training is available on request for any individual/department.

   Parking Issues
   • The parking system is heavily stressed due to construction on Lockwood Drive. MUSC lost parking spaces due to delays in completion of a city lot prior to construction. However, MUSC should have 320 new parking spaces available soon.
• The parking garage planned for the M lot (Bank Building) has been delayed for multiple reasons.
• An increase in patients/visitors in past few months has impacted mixed-use garages which are now reaching full capacity for the first time.
• Harborview Office Towers Building will be sold in June, but MUSC will retain some parking slots in the garage. 150-200 parkers will move to South Park location in West Ashley in December/January.
• Orthopedic Clinic will eventually be opening in the old JC Penney space, allowing more parkers to move off-campus; further off-campus clinics are also planned.
• Parking system routinely works with CARTA, a public service. MUSC currently “buys” rides for employees. MUSC does not charter buses, although CARTA Express does build routes around MUSC schedule.
• A new initiative is Lowcountry Go, a commuter services program that connects tri-county residents with real commuting solutions such as carpools, vanpools, etc.
• Telecommuting is also being discussed.
• Parking impact of new hospital is being reviewed, currently looking at improving existing garage and how to maximize its usage.
• Back-up of people paying for parking in President Street garage is creating issues in the morning and solutions for this are currently being considered.
• Hagood Lot parking will eventually be lost, date not yet determined.
• Ashley-Rutledge Garage back-up: a chip reader is being used now which has decreased lines; prepay options located at walk-through at desk are being studied. Use of kiosks was considered; technology problems have since been resolved and kiosks will be available in coming months.
• Valet services contract has been changed, and solutions to traffic back-up on Rutledge Avenue are being studied.

5. Invited Presentation - John Runyon, Director Business Operations; MUSC Bookstore
• John Runyon reviewed potential changes of MUSC Bookstore due to ending of current contract on September 30, 2018.
• PowerPoint presentation attached.
• Soliciting feedback from faculty, question as to best mechanism to obtain this feedback, suggestion that it should be targeted to faculty who use bookstore services as opposed to surveying all faculty; survey link to be sent to Executive Council for discussion and dissemination.

6. Electoral Unit Reports
• Academic Affairs Faculty (Jean Gudenas): starting onsite interviews at the end of this month for the Director of Digital Strategies and Innovation
• Dental Medicine (Raymond Kessler): Nothing to report
• Health Professions (David Fitzgerald): Nothing to report
• Medicine: Basic Science (Kristi Helke): Compensation plan still in progress for Basic Sciences faculty, will continue to update; Transition Task Force is meeting on March 26; this developed as a result of request for a COM Faculty Assembly, there have been 3 meetings which have primarily been mechanisms for updates from leadership, no 2-way communication occurring.
• Medicine: Clinical Science (Lynn Schnapp): Update on activity with Allan Holmes – Late Career Practitioner Policy still under review, legality of not paying out of Y component if metrics are met, and legality of non-compete clauses being also under review.
• Nursing (*Melanie Cason*): Nothing to report

• Pharmacy (*Sherine Chan*): Executive Committee has discussed concerns with COP building plans with Dr. Cole and others. Dr. Chan will continue to solicit input and will be at meeting scheduled for April 5th with the COP Dean and other principals to discuss the building.

7. Committee Reports

• Governance (*Michelle Nichols*): will be circulating updates and relaying recommendations to the Faculty and Institutional Relationships Committee and to the Executive Committee.

• Communication and Education (*Titus Reaves*): met last week and is planning a Town Hall for April 19, 2018 on the Blue Zone project. The presentation panel will include Susan Johnson, Director, Office of Health Promotion, Mike Seekings, Charleston City Council, and representatives from BlueCross/Blue Shield and the Boeing Company.

• Faculty and Institutional Relations (*Kristi Helke*): The State Legislature recently sought clarification of the Board of Trustees Chair's volunteer faculty appointment and the number of MUSC volunteer faculty appointments. The BOT expressed concern that volunteer faculty have same title as regular faculty, which creates ambiguity and potential problems when testifying in litigation. The Provost convened a meeting March 12, 2018 to discuss the status of volunteer faculty. Review of the appointment criteria and process is now underway to distinguish regular faculty from volunteer and modified faculty. These changes will need to be reflected in the Faculty Handbook.

• Institutional Advancement (*James McElligott*): senior leadership evaluations and off-boarding policy are two topics being discussed.

8. New Business

• Access to tenure: a tenure-track faculty member submitting a tenure application package was informed by the Chair that the department was no longer considering or supporting tenure applications. This position appears to conflict with due process on several levels as defined in the Faculty Handbook. Senators should be vigilant and refer College/Departmental/Divisional deviations from Faculty Handbook due process to the Faculty Senate as needed.

9. Adjourned at 9:03 am.
## Bookstore History at MUSC

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<td>MUSC Self-Operated a Bookstore in the Harper Student Center</td>
<td>Former MUSC Bookstore Mgr operated a commercial bookstore on Ashley Avenue</td>
<td>College of Charleston nested a MUSC section within their bookstore</td>
<td>MUSC RFP awarded. Bookstore relocated to current location, Ashley Avenue</td>
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Bookstore Contract Process

- **SC Procurement Code** – Must create a formal, open bid for vendors to submit a response to. Office of Business Services awards and manages contract for University.

- **Current Vendor** – Matthews Medical Books, a leader in health science books and related supplies.

- **Current Contract expiration** – September 30, 2018
Interested Stakeholders

• Students
• Faculty
• Colleges – Deans, Finance Office
• Office of Communications and Marketing
• Provost’s office
• Education Advisory Committee
• ESL Advisory Committee
• Finance & Administration – Budget Office, Business Services
Planning for Future Bookstore – Questions to Consider

• Where do you usually have your students get their books from?
• Does MUSC want a “traditional” Bookstore?
• Should an on-line only solution be considered?
  • Buy
  • Rent
  • Sell
  • E-Books

• How important is it to have MUSC logo’d merchandise sold within the bookstore?
Bookstore Models for Consideration

- Traditional Brick & Mortar
- Online *with* Merchandise
- Online *without* Merchandise
- No Bookstore. Merchandise handled by Hospital Gift Shops and associated online retailer.
Next Steps

- Student Survey – Distributed, 130 responses so far.

- Faculty Survey – What questions should we be asking?

- Recommendations from vested parties taken to Provost’s Council

- Implement Approved … (TBD)