Pre-Withdrawal Recommendations (LOA/WD/Dismissal)
Updated 10/29/15

Students should review and comprehend the financial information on the following website prior to withdrawing or taking a leave of absence from MUSC.

http://academicdepartments.musc.edu/esl/bulletin/gen_info/financial.html

Bursar’s Office Information:
All students should pay special attention to the sections titled “Obligation for Payment” and “Refunds”. The tuition refund percentage is determined by the length of time between the first day of class and the date of withdrawal. If no tuition payment has been made, the student will owe MUSC the amount of the tuition balance less any discount per the refund schedule. The tuition hold applied to the account will prevent the student from registering for future terms at MUSC or receiving official transcripts until the balance has been paid in full. Call the Bursar’s Office at (843) 792-2170 prior to withdrawing with questions regarding these 2 sections.

Office of Financial Aid Information:
If you received financial aid, you should review the remaining sections covering the potential return of financial aid funds. If your leave of absence or withdrawal begins before you have completed 60% of the semester, MUSC will be required to return a portion of your financial aid funds to the loan servicer. If MUSC is required to return financial aid funds on your behalf, you will be required to repay the amount returned due in full to MUSC at the time of notification. Call the Office of Financial Aid at (843) 792-2536 prior to withdrawing with questions regarding the return of loan funds.

**The Office of Financial Aid is responsible for calculating and processing the return of the financial aid funds, and notifying the student about the required return of funds. The students will then be notified by the Bursar’s Office with information about how to make the payment to MUSC.**