



OPT

**F-1 STUDENT OPTIONAL PRACTICAL
TRAINING**

**MEDICAL UNIVERSITY OF SOUTH CAROLINA
OFFICE OF INTERNATIONAL PROGRAMS**

INSTRUCTIONS

I-765 APPLICATION FOR EMPLOYMENT AUTHORIZATION

I-538 CERTIFICATION BY DESIGNATED SCHOOL

INSTRUCTIONS STUDENT OPTIONAL PRACTICAL TRAINING

STUDENT ACTION

COMPLETE FORM I-765
COMPLETE FORM I-538 SECTION A
CHECK FOR FILING FEE

INTERNATIONAL OFFICE ACTION

COMPLETE I-20 FORM FOR PRACTICAL TRAINING APPROVAL IN SEVIS SYSTEM

NOTE: ALWAYS USE THE OFFICE OF INTERNATIONAL PROGRAMS AS YOUR ADDRESS WHEN APPLYING FOR YOUR EAD CARD.

*International Programs and Services
Medical University of South Carolina
45 Courtenay Drive, P.O. 250174
Charleston, South Carolina 29425*

*Note: You will need **FREE Acrobat Reader** to view or print these forms in Portable*

*Document Format from the <http://www.immigration.gov> Website (PDF).
You should have Adobe Acrobat Reader version 5 to use the fillable features of this online forms.*

Or

*You may complete the attached forms (IPS departmental handout)
by hand*

I-765 OPT Request Form

APPLICATION FOR EMPLOYMENT AUTHORIZATION

Instructions:

Purpose of Form: Certain aliens who are temporarily in the United States may file a Form I-765, Application for Employment Authorization, to request an Employment Authorization Document (EAD). Other aliens who are authorized to work in the United States without restrictions should also use this form to apply for a document evidencing such authorization. Number of Pages: 11. Edition Date: 05/09/02, 12/27/01, 08/11/01, 04/24/01 and 10/13/98 versions are also

acceptable

Where to File: Come to the Office of International programs for information for filing this form.

Filing Fee: Changes Annually. Please confirm the fee with the ISP Office.

Special Instructions:

The 12/27/01 version of this form is still acceptable.

Download:

I-765 (PDF, 240KB) ([LINK TO DOCUMENT](#))

All Forms: www.immigration.gov/graphics/formsfee/forms/index.htm

I-538 OPT Student F-1 Request Form

CERTIFICATION BY DESIGNATED SCHOOL OFFICIAL

Purpose of Form: This form is used to certify aliens seeking off-campus employment as a student and that the employment is related to the student alien's field of study. (Number of Pages: 2)

Edition Date: 08/12/02, 05/22/02, 03/13/02, 09/18/00 versions are also acceptable.

Where to File: Come to the Office of International Programs for information for filing this form.

Filing Fee: None

Special Instructions: This version of the I-538, Certification by Designated School Official, is a fillable form. You will need to use Adobe Acrobat Reader version 5 to use the fillable features.

Download: Form I-538 (PDF, 120 KB) ([LINK TO DOCUMENT](#))