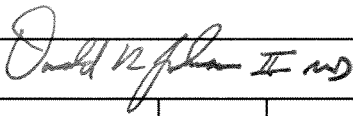


**MEDICAL UNIVERSITY OF SOUTH CAROLINA
 MEDICAL UNIVERSITY HOSPITAL AUTHORITY
 BOARD OF TRUSTEES
 POLICIES AND PROCEDURES MANUAL**

		POLICY ID:	GEN
TITLE:	Rules of Decorum		
ORIGINATOR:		DATE:	
REVIEWED/APPROVED:	DATE:	SIGNATURES:	
DEANS' COUNCIL			
PRESIDENT'S COUNCIL			
BOARD OF TRUSTEES	JANUARY 31, 2016		
IMPLEMENTATION:		DATE:	JANUARY 31, 2016
DISTRIBUTION:	HTTP://ACADEMICDEPARTMENTS.MUSC.EDU/ADMINISTRATION/BOARD/INDEX.HTML		

The Board of Trustees for the Medical University of South Carolina and the Medical University Hospital Authority (hereinafter referred to as the "MUSC Board") recognize the importance of conducting the business of the University and Hospital Authority in an open and public manner and in an environment of personal respect and courtesy. This policy is intended to preserve the civility and decorum necessary to meet these goals. The rules of decorum contained herein are intended to apply to MUSC Board of Trustees and Committee meetings (hereafter referred to as "MUSC Board Meetings") in Colcock Hall or the premises where the MUSC Board meets.

The following rules of decorum shall be observed:

- 1) All individuals in attendance at MUSC Board meetings shall conduct themselves in a manner appropriate to the decorum of the meeting and shall refrain from behavior that disrupts the meeting. Individuals shall abide by the following rules:
 - a) Refrain from
 - i) Irrelevant, repetitive, overly long comments, or comments of a personally attacking nature;
 - ii) Use of profane, abusive or obscene language or fighting words;
 - iii) Conduct that disrupts or impedes the orderly conduct of the meeting;
 - iv) Conduct that creates or has the potential of creating, provoking or participating in any type of disturbance involving physical contact.
 - b) Members of the public shall remain seated in the designated area while in attendance at MUSC Board Meetings and shall not approach the Board. MUSC or MUHA management or staff may approach the Board as necessary for the purposes of fulfilling their duties.
 - c) Signage or placards shall not be permitted during MUSC Board Meetings in Colcock Hall or the premises where the MUSC Board meets.
 - d) Any person who engages in conduct that disrupts, disturbs or otherwise impedes the orderly conduct of an MUSC Board Meeting will be asked to refrain from the conduct and shall be warned by the Chairman of the Board or the presiding officer. Individuals

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who refuse to refrain from disruptive behavior after being warned will be asked to leave the meeting and may be escorted out.

2) Use of Electronic Devices.

- a) All electronic devices, including but not limited to cameras, mobile phones, pagers and computers, shall be silenced during MUSC Board Meetings. Nothing in this provision shall apply to individuals executing the official business of the Board. Any person who violates this section will be asked to refrain from the conduct and shall be warned by the Chairman of the Board or the presiding officer. Individuals who refuse to refrain from disruptive behavior after being warned will be asked to leave the meeting and may be escorted out.

- b) In accordance with the South Carolina Freedom of Information Act, MUSC Board Meetings may be recorded by any person in attendance by means of a tape recorder or any other means of sonic or video reproduction, except when the MUSC Board is in closed session pursuant to SC Code Ann. §30-4-70, provided that in so recording there is no interference with the conduct of the meeting. MUSC is not required to furnish recording facilities or equipment.