High School & Undergraduate Student Observers:
Students who wish to shadow in the hospital are allowed to rotate for a maximum of three days total under the close supervision of a physician (MD). Students are not allowed to participate in procedures or have any direct patient contact. All requests for shadowing must be approved by the sponsoring department and/or physician and must follow all credentialing processes set forth by Hospital Human Resources. The College of Medicine Dean’s Office is not responsible for the credentialing of these students.

Students who wish to observe for a period longer than three days will not be considered unless an established agreement exists between the College of Medicine and the student’s home institution. All agreements must be approved by the Associate Dean for Curriculum, Clinical Sciences.

In any case, students are not permitted to observe in environments where clinical training space is more constrained (i.e. Intensive Care Units, the Department of Emergency Medicine, the Department of Obstetrics & Gynecology, and in the operating rooms). If shadowing has been requested for an operating room, the individual sponsoring the observer is responsible for getting them cleared through Hospital Human Resources, contacting the Nurse Manager with the date and time of observation, and for bringing them into the OR, staying with them during the observation, and accompanying them out of the OR.

Dr. Craig Crosson, Senior Associate Dean for Research, and Dr. Steve Lanier, Associate Provost for Research must approve all students who wish to participate in or observe basic science or clinical research.

Visiting US Medical Students:
Visiting US medical students are defined as students who are fully enrolled in a US medical school and are in the final year of their clinical training. These students may only apply to participate in an existing 4th year elective and/or externship. All applications must be submitted using the AAMC’s Visiting Student Application Service (VSAS). Application and other fees will apply.

All applications are reviewed by the department to which the student applies. Students must have successfully completed the basic core clerkships (Internal Medicine, OB/GYN, Pediatrics, Surgery, Psychiatry, and Family Medicine) in order to be eligible. All approvals are at the discretion of the department and College of Medicine Dean’s Office.

The contact for all visiting medical student rotations is the Manager of Clinical Coordination, Credentialing, and Compliance for Medical Students.

Visiting Students from Other Health Professions:
MUSC students from other health professions will ONLY be assigned to work with MD preceptors if there are no space constraints. The College where these students reside will pay the College of Medicine a fee per student per student week.

Non-MUSC Visiting Students from Other Health Professions:
Non-MUSC students from other health professions will NOT be assigned to work with MD preceptors.

Visiting International Medical Students:
The Visiting Student Application Service (VSAS) does not facilitate applications for international students. International medical students may only apply for established rotations (i.e., cannot have separately designed clinical rotations or experiences). Students applying must be enrolled full-time at their home institution and in their final year of medical school. Applications will only be accepted for rotations from September – June.
To apply, the student must first have an MUSC faculty sponsor who knows the student personally and must obtain a letter of support from that faculty member addressing the student’s attributes, professionalism and academic credentials before applying. Once the letter of support is received and approved by the Manager of Clinical Coordination, Credentialing and Compliance for Medical students, an elective application will be sent to the student. Both the clinical department and the Dean’s Office must approve the application. Rotations will only be permitted where there is clinical space available (i.e., spaces will not be created to accommodate international students).

A visiting international medical student may only be accepted to a maximum of three 4-week rotations. Pro-rated out of state tuition for each rotation will be assessed. Applications are due at least 90 days before the start of the rotation.

**Visiting Faculty**

All visiting faculty members (US and international) requesting a clinical experience must be cleared through the respective department in the College of Medicine. Departments who invite faculty to visit and attend clinic for the purpose of educating residents, teaching faculty a new procedure, etc. do not require Dean’s Office approval. These invitations are made solely at the discretion of the Chair.

The sponsoring department is responsible for following correct hospital protocol to get approval for the visitor to be in clinic, in the OR assisting with a procedure, etc.

If the visiting faculty member wishes to participate as a “learner” on an existing clinical rotation, Dean’s Office approval will be required and prorated tuition may apply.

Dr. Craig Crosson, Senior Associate Dean for Research and Dr. Steve Lanier, Associate Provost for Research must approve all visiting faculty who wish to participate in or observe basic science or clinical research.

Please forward questions regarding the Visiting Student and Faculty Policy to Ms. Sara Frampton, Manager of Clinical Coordinating, Credentialing & Compliance for Medical Students at frampto@musc.edu or 843-792-2427. The CoE-HR staff is available to assist with processing of observers and visitors who are strictly non-clinical in nature – they can be reached at coehr@musc.edu.