HVAC EQUIPMENT AND SYSTEMS FAILURE:

A. The first response to equipment failures should be an evaluation of control settings. Problems should be corrected through appropriate changes in control settings, if possible. If such options are not available, restoration of services will be effected as quickly as possible by repairing the inoperative equipment. In the even of a failure to the system, the following steps should be taken:

1. Determine the nature of the failure.
2. Determine the extent of the failure.
3. Review the components of the system to determine the possibilities of cutting in backup equipment.
4. Determine if parallel systems exist which would support the area.
5. Take the required action to bring backup or cross-connected equipment on line.
6. If no backup exist, take steps to notify the MUSC Maintenance Manager or his supervisors so that critical inoperative equipment will be repaired as quickly as possible.

Note: This Policy, like all other policies within Engineering and Facilities is not a contract and should not be relied upon as such. Questions concerning interpretation of this document or suggestions for improvement should be directed to MUSC Facilities and Engineering.

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