ANNUAL PARKING RENEWAL TO BEGIN THURSDAY, SEPTEMBER 1, 2011

This renewal/re-registration applies to the following groups:
> Hagood Commuter Park & Ride system
> Un-gated lots (monthly contract)
> After-hour employee-parking program
> Departments wishing to renew departmental parking permits.

RENEWAL PERIOD: September 1 - September 30
Online Renewal for employee decals will begin on Thursday, Sept. 1. New decals or hang tags are required to be displayed beginning Monday, October 3, 2011.

Renew Online: Click [RENEW](#). Follow the instructions and be sure to use the last five digits of your MUSC ID number when logging into the system.
Renewals received by Friday, September 20 will be mailed to the home address listed on the form. *(Please make sure address is correct and complete.)*

Renewals received after Sept. 20 will be held in the Office of Parking Management at 91 President St., 2nd floor for pickup.

If you are adding a vehicle or changing a license tag number you are required to bring your vehicle registration certificate to the office to renew, or you may fax the vehicle registration to 2-0508; be sure to include your name and address on the copy. Please note there is a $15 registration fee to register an additional vehicle. Any new vehicle added to the registration without the vehicle registration certificate or payment cannot be filled.

Renew in Person: You may renew at the Office of Parking Management, 2nd floor, 91 President Street, 8 a.m. to 5 p.m., M-F. **Note:** The renewal of a temporary permit for a reserved lot must be made in person.

After-Hour Parking Renewal: **Renewal for after-hour parkers is NOW available on-line.** If you park in a reserved lot, your after-hour parking is free. If you park in Hagood or are not a current parker in the reserved system you will be prompted to pay the annual registration fee with a debit or credit card, or through your checking account. Any after-hour renewal without payment cannot be filled.