THE POLICIES AND PROCEDURES INCLUDED IN THIS MANUAL ARE NOT A CONTRACT OF EMPLOYMENT AND SHOULD NOT BE RELIED ON AS SUCH. THESE POLICIES AND PROCEDURES ARE SUBJECT TO AND MAY BE CHANGED AT ANY TIME BY THE DEPARTMENT OF PUBLIC SAFETY, MEDICAL UNIVERSITY OF SOUTH CAROLINA.

A. Policy

It is the policy of this department that when a prisoner is brought to the Medical University facilities, he/she will be handled in such a manner as to provide the utmost security and safety for all personnel on campus. Except when armed response is required, Medical Center Safety & Security is responsible for all prisoner activities occurring in the Medical Center facilities. Public Safety is responsible for all outside activities and for responding to facilities when requested.

B. Procedure

1. Medical Center Safety and Security has agreed to accomplish a MUSC Medical Center Security form on all prisoners brought to the Medical Center. In addition, Medical Center Safety & Security will provide the Dispatcher with the following information:
   a. Prisoner custody class escape risk
      10-95A-Low Risk
      10-95B-High Risk
   b. Name of the escorting officers & their agency.

2. The Dispatcher will make a general broadcast of the above information.

3. Medical Center Safety & Security has agreed to notify the Dispatcher when a
prisoner departs the medical facilities. A general broadcast of this information will be accomplished by the dispatcher.

4. When requested by the Medical Center Safety & Security Manager, the Dispatcher will send an NCIC message to all S.C. Police agencies outlining prisoner security policy while in the medical facilities.

5. It is the policy of this department that agencies bringing prisoners to MUSC must provide their own security. If the prisoner is an inpatient, this department will assist by providing health and comfort relief of the guard provided sufficient Manning is available.

6. **ESCAPE PROCEDURES**

   In the event a prisoner escapes, take the following action:

   a. The Dispatcher will broadcast a general message providing a description, direction & mode of flight and other pertinent information as may be available.

   b. The Dispatcher will notify CPD and the agency responsible for the prisoner.

   c. The Public Safety Supervisor will immediately implement search and apprehension procedures, using all available personnel.

   d. Safety of personnel will be paramount in our efforts to apprehend the prisoners.